



Barn & Walled Gardens Booking Form - 2024

Date of Event *(dd/mm/yyyy)*

First Name & Surname of both parties

Main Contact Name on the day *(if different to above)*

Addresses

(1)

(2)

Tel Home

Tel Home

Tel Work

Tel Work

Mobile

Mobile

E-mail

E-mail

Details:

Type of Event Planned

Reception Only

Reception & Civil Ceremony/Partnership

Reception & Religious/Other Ceremony

Estimated Numbers attending

Event Start Time

How did you hear about Larchfield Estate?

Jan, Feb, Mar, Nov & 1st – 11th Dec 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday / Thursday / Sunday	£5,788
Friday	£6,714
Saturday	£7,177

April 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£5,904
Thursday / Sunday	£7,062
Friday	£8,624
Saturday	£9,487

May & October 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£6,020
Thursday / Sunday	£7,409
Friday	£8,833
Saturday	£9,487

June 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£6,309
Thursday / Sunday	£7,525
Friday	£9,029
Saturday	£10,187

July 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£6,830
Thursday / Sunday	£7,872
Friday	£9,493
Saturday	£10,187

August & September 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£6,830
Thursday / Sunday	£8,219
Friday	£9,608
Saturday	£10,303

12th – 30th December 2024 - Event Venue Hire*Please tick appropriate box*

Monday / Tuesday / Wednesday	£6,772
Thursday / Sunday	£7,409
Friday	£8,798
Saturday	£9,487

*** Bank holiday Mondays charged at Thursday rate /* 31st December charged at Friday rate in July****ADDITIONAL FACILITIES:***Please tick appropriate box*

Ceremony onsite fee - £600	YES	NO
AP1/CP1 form required for Civil Ceremony/Partnership?	YES	NO

ALL PRICES INCLUSIVE OF VAT – Please note VAT is charged as at the date of wedding, kindly refer to T&C's for further info.

BAR:

Please let us know if you would like us to book the bar for you

YES

NO

The manager of the bar will contact you prior to your wedding date to chat through details.

ACCOMMODATION:

All Courtyard Accommodation and the Glamping Truck (available between March & October only), as per terms and conditions of booking, are automatically booked for you and your guests for the night of your wedding. If you would also like to book 'No. 23' (sleeps up to 11 guests) in addition to the Courtyard Accommodation and Glamping Truck please indicate below:

I/We would like to book No 23 for the night of my wedding

YES

NO

All prices correct at the time of print. Prices may alter without notification. **Booking Fee Required to Book Event is £950 – to be received at time of booking.** Please note: the balance of the venue fee includes a £950 booking fee which will be returned to you within 48 hours after your event, in accordance with the Terms and Conditions.

Check List

I/We have paid the **£950** booking fee by an online bank transfer.

I/We, the undersigned, confirm that I have read, understood and agreed to the 'Terms and Conditions' of Booking. I/We, the undersigned, understand that the use of fireworks is not permitted without prior written consent of Larchfield Estate. *Fireworks are not permitted whatsoever between the months of October and January.* I/We agree to take out/have taken out wedding insurance and will provide Larchfield Estate with evidence of said insurance.

Whilst Larchfield Estate highly recommend that we do, I/We will not be taking out wedding insurance and understand all the potential risks and confirm that Larchfield Estate will not be held liable in anyway due to our decision.

I/We, agree to Larchfield Estate having full rights to mention/post about this event on social media and use case studying.

Here at Larchfield Estate we take your privacy seriously and will only use your personal information to administer your account and to provide the services you have requested from us. However, from time to time we would like to contact you to ask you if you would take part in a survey/blog post. If you consent to us contacting you for this purpose please tick to confirm:

I/We agree

Signature(s)

(The Hirer 1) Date

(The Hirer 2) Date

Please return this form to: Larchfield Estate, 375 Upper Ballynahinch Road, Lisburn, Co Down, BT27 6XL. Alternatively booking form can scanned and emailed to events@larchfieldestate.co.uk.

Larchfield Estate | Danske Bank, Donegall Square West, Belfast BT1 6JS

Account Number: 0025 8822 | Sort Code: 95 01 21

(Please mark with your name/s as reference)

Please note that no bookings are confirmed until booking fee, and signed booking form are received. We will acknowledge receipt and confirmation of your booking to you in writing.